

MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY, 12th APRIL 2007 AT 7.30PM

The following Councillors were in attendance: Cllr J Parsons (Chairman), Cllr Mrs G Parsons, Cllr T Slater, Cllr J Catterall, Cllr J Faulkner, Cllr Mrs C Mitchell

152/06 PUBLIC QUESTION TIME

There were no members of the public present

153/06 APOLOGIES AND REASONS FOR ABSENCE

Cllr C Redpath (personal)

154/06 MINUTES OF PREVIOUS MEETINGS

It was **RESOLVED** to accept and sign the minutes of the meeting held on Thursday, 8th March 2007

155/06 DECLARATIONS OF INTEREST -none

156/06 MATTERS ARISING FROM THE MINUTES

none

157/06 VILLAGE HALL

157.1/06 The future of the Hall/handover

Cllr Mrs C Mitchell advised that she had spent some time with Jon Green and then spoken with the Charity Commission. She had been advised that Jon Green needed to find two new Trustees and could hand over to them. But he cannot resign until he has found two people willing to be appointed. Those two people could not be Councillors, nor could the Parish Council become sole trustees. The Clerk asked why as GRCC advice and the Charity Commissions own information leaflets indicated to the contrary– the Council was advised by Cllr Mrs C Mitchell that custodian trustees could not become sole trustees. Guidance from both GRCC and the charity commission indicated that this could happen in certain circumstances – ie when no other volunteers were forthcoming. This was the third piece of differing advice received from the Charity Commission.

Cllr Mrs C Mitchell had also been asked by Jon Green to raise the following:

He was apparently unhappy with the Council's letter of the 1st March 2007 to the Charity Commissioners. He had asked for an apology from the Council. One line had apparently upset him which was based upon answers he himself had given to the Clerk when he said he had stopped keeping the books from 31st December. He felt that it made him look like he wasn't carrying out his role as trustee properly. This had not been stated by the Council to the Charity Commission – his comments to the Clerk were reported to the Charity Commissioners as they had asked (one comment stating he had done something, the other stating that he hadn't done the same thing). These comments were read over to the Council.

He was apparently also upset that he had not been invited to the initial planning meeting between the school/county and the Parish Council on the 15th February 2007. It was noted that this was around the time that Jon Green had said he was not doing the books and at the same time the Council had anticipated taking on the hall that same weekend. Advice was then received from GRCC at the last minute that said the council could not just take on the hall. It had been assumed that the council would have already been running the hall at this point so Jon Green had not been invited and due to the tone of correspondence received from him at this point it was also assumed he would not have attended. He had since been supplied with minutes, even though these were confidential.

There was various other criticism from Jon Green of the ward projects fund application to obtain some money for some small items in the hall. All of these items were agreed by consultation with the main hall users.

As relationships were degrading and the actual matter of handing over the hall was being detracted from it was agreed that the Chairman would write to Jon Green.

As the matter would not directly affect the Council now in terms of running the hall (as it would be handed over to two independent volunteers), it was decided that Councillors would try and help find two volunteers to be the new trustees and it would be up to the current management committee to deal with the handover. Councillors would make efforts to help find volunteers in time for May's Parish Council meeting.

Cllr Mrs C Mitchell offered that the keys could be made available from the post office during shop hours.

157.2/06 Ward Projects Fund Application to CDC

The items had all arrived and were stored at the side of the stage. (See agenda point 8.9 minutes number 159.9/06 below)

Cllr Mrs C Mitchell asked if the urn could be returned to Viking as Jon Green had said that there was one already. The Clerk would check and see.

158/06 PLANNING

158.1/06 New Planning Applications

07/00691/FUL CT2767/L **11 High Street, Avening** – erection of a dwelling with access. Members objected for the same reasons as the last identical application, namely the site forms a distinctive green break and the dwelling and parking would dominate the area. It would have a detrimental effect on the character and appearance of the Avening Conservation Area. The earthworks would have a harmful effect on the conservation area and cause hold ups on the main street. Development of a greenfield site is contrary to policy 19.

07/00589/FUL CT6636/C **2 Old Hill, Avening** – installation of new windows to porch and one rooflight to rear - no objections

158.2/06 Planning decisions since last meeting

No comments had been received on planning application 07/0073/MINAM, CT3294/H Rusaven, High Street by the time of the planning deadline.

158.3/06 Decision Notices Received

07/00183/FUL CT.3294/J **2 High Street, Avening** – insertion of 3 dormer windows and erection of 3 single storey extensions – permission granted 19th March 2007

06/02940/FUL CT5746/G **Transmitting Station, Tetbury Hill** – installation of 1 x 0.3m dish antenna on existing tower – permission granted 9th March 2007

07/00092/FUL CT5746/H **Transmitting Station, Tetbury Hill,** - installation of 3 antenna to replace 3 existing antenna – permission granted 9th March 2007

07/00357/FUL CT.3544/C **2 Powis Lane** – erection of two storey extension – permission granted 4th April 2007

07/00215/FUL CT.3544/D **3 Powis Lane** -Two Storey Extension – permission granted 4th April 2007

07/00113/FUL CT.6280/C **Yew Tree Cottage, 11 Old Hill** – first floor extension with garage conversion – permission granted 3rd April 2007

158.4/06 Review of Planning Permissions/Applications

Transmitting Station, Tetbury Hill, Avening – nothing further had been heard at this stage re the planting scheme

Quietways enforcement matter– the enforcement officer had visited. The double roman pantiles were acceptable. There had been a few deviations form the approved plan and the owner will now be making a few changes to make it more cosmetically pleasing.

159/06 FINANCE

159.1/06 Budget Status and Balance at Bank

The current balance at bank was £3,466 with £13,266 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet.

159.2/06 Bills for Payment

It was **RESOLVED** to approve the following bills for payment :

▪ Clerk's Salary less NI/Tax plus Expenses	£577.60
▪ HMRC	£48.60
▪ HGM(skateramp clearance)	£250.00
▪ HGM	£180.00
▪ Viking Direct	£84.38
▪ Fenweb ltd	£619.00
▪ CAB	£25.00
▪ GRCC membership	£25.00

159.3/06 To approve cheques since last meeting

It was **RESOLVED** to approve the following cheques issued since last meeting:

- Paul Nelson £106.00
- Viking Direct (hall) £191.38

159.4/06 To consider quote for aeration of football pitch at playing field (closed session)

The matter was deferred as the information had not been received.

159.5/06 To authorise expenditure for stationery items for the parish plan meeting

The matter was discussed at agenda point 11 (minute number 162.1/06 below) and was not relevant for 17th May now.

159.6/06 Storage of Parish Council Deeds

It was **RESOLVED** that the deeds should be stored at Lloyds Bank Cirencester. The forms were signed, with Cllr C Redpath to sign and return the form to the Clerk. The Clerk would then put this in hand.

159.7/06 To authorise expenditure for the CPRE unlocking the landscape pack

Cllr Mrs G Parsons had obtained a copy of this and no expenditure was needed. The event was discussed at agenda point 10.3 below (minute number 161.3/06 below).

159.8/06 To set budget for refreshments at the parish plan meeting

The matter was discussed at agenda point 11 (minute number 162.01/06 below) and was not relevant for 17th May now.

159.9/06 To set budget for installation of ward projects fund items at the village hall

It was **RESOLVED** to employ a contractor to install the items. Cllr Mrs C Mitchell would ask a local tradesman.

159.10/06 To discuss Allianz Cornhill insurance quote for 2007/08

The level of cover was discussed. It was **RESOLVED** to seek an amended quote based on new items installed eg litter bins. It was **RESOLVED** to obtain a second quote from another insurance company and to make a decision on which cover would be most appropriate at the May meeting.

159.11/06 To advise on progress of end of year accounts

The Clerk reported the end of year accounts had just been dropped off with the internal auditor.

159.12/06 To appoint Clerk as Responsible Financial Officer

The Clerk had previously been appointed on an annual basis as RFO. It was **RESOLVED** to appoint the Clerk as RFO for the duration of her employment.

Cllr Mrs C Mitchell left the meeting at 9pm

160/06 DELEGATED POWERS

It was **RESOLVED** to grant delegated powers to the Clerk to deal with any urgent or financial matters during the election period before the new council is formed.

161/06 VILLAGE MAINTENANCE/COMMUNITY PROJECTS

161.1/06 Parish Council Spring Newsletter

This had been printed and was now ready for distribution.

161.2/06 Crime and Disorder – security precautions for residents

The police non-emergency crime number (0845 0901234) and email callcentre@gloucestershire.police.uk should be printed in the Villager for the next 3 months. PCSO Ron Smith should be invited for another meeting soon.

161.3/06 Village Spring Clean – 12th May and CPRE event

Cllrs J Faulkner, T Slater and Mrs G Parsons would take the lead with the event. Arrangements would be made for delivery/collection of kit nearer the time.

Cllr Mrs G Parsons reported on the CPRE unlocking the landscape project (providing a snapshot of Avening's land/buildings) which could be combined with the litter picking day. Councillors looked at the information provided and decided that the event would need more planning, so it would be deferred.

162/06 PARISH PLAN

162.1/06 The Clerk had circulated a time/event plan for the proposed parish plan meeting on the 17th May. There would be a lot of volunteer time needed as well as expense on stationery and refreshments. The concern was that very few people might turn up as was often the case with the annual parish meeting. The event would not then be very representative of the village and the likely issues to be raised. The other option considered was to move the consultation event to a date where the council were guaranteed that members of the public would attend. The open gardens date and having a stall at the

fete were considered. It was **RESOLVED** to book a stall at the fete (Sunday 3rd June 2007) and run the consultation event there in a slightly different format.

163/06 CHURCH STREET, AVENING, ONE WAY ORDER 2007

It was noted that the one way order came into force from 9th March 2007. The signage seemed inappropriate in that one of the signs was right by the Church gates and seeming to point the one way system into the church yard. The Clerk would contact County to see if any improvement could be made.

164/06 Correspondence for Action:

- LAMIS – Land Management Information Service letter re CD ROM – maps of village – Avening walks brochure
- Comments on Strategic Priorities for the Cotswolds

All correspondence was noted.

The Chairman thanked Cllr J Faulkner for his time and commitment on the Council as he was not standing for re-election in May.

The Next Meeting of Avening Parish Council will be held on Thursday, 17th May 2007

Commencing with the Annual Meeting of the Parish at 7pm

And followed by the Annual Meeting of the Parish Council at 7.30pm

In Avening Memorial Hall

There being no further business the meeting was closed at 9.30pm